Stockroom Requests for Research

Waste:
- Please label your waste properly and legibly. This means no chemical formulas; all names must be written out. All waste must have content percents and one hazard classification. If waste is aqueous, please include the pH.
- If these requirements are not met, we will not handle your waste.
- If you need a waste pick up, please email Andy describing the amount of accumulated waste, or fill out a Stockroom request form, located under Forms/Signs.

Packages:
- Please designate a spot in your research lab where the stockroom can leave packages if no one is present.
- If you are waiting anxiously for a package, please be aware that we do our best to distribute packages as they arrive.

Chemicals:
- Please tear off the barcode labels of any empty chemical bottles and stick it to an Empty Barcode sheet. If the barcode will not come off easily, neatly write the number on the sheet and cross out the barcode on the bottle with a sharpie. Empty Barcode Labels are located under Forms/Signs.
- Please be advised that we do this in order to ensure the accuracy of the campus wide chemical inventory. The university inventory is required by federal, state and university regulations.